

CONVERSION GUIDE



STARTING THE CONVERSION PROCESS



Submit the \$250 Engineering Fee

To give you an accurate estimate of costs for the conversion, Central Wisconsin Electric Cooperative (CWEC) must design and engineer it completely. If you decide to install the electric service, your \$250 Engineering Fee will be applied toward the cost of your job. This ensures your satisfaction with the finished results, while maintaining the safety and reliability of our distribution system.



Complete the Conversion Checklist

To best meet your electrical needs, CWEC requests some basic information about the electric load you plan to have. This helps us properly size facilities to meet your electrical demands.



Complete a detailed site plan sketch

To properly design your conversion and choose the best path for buried electric cable, CWEC must know ahead of time where you wish to place your meter. Potential obstructions to your electric service path should be considered, to avoid additional costs, such as: septic, well, retaining walls, future garages or blacktop driveways.



On Site Appointment

Return all the above documentation to CWEC so an on site appointment can be scheduled.

ON-SITE APPOINTMENT

Electric Service Design

Upon receipt of your Engineering Fee, site plan and conversion Checklist, your project will be turned over to a Line Design Technician. Our technician will meet with you or your representative at your site to determine the optimal route and placement of your electric line.

Job Costs/Charges

After your on site appointment you will receive a cost estimate and any additional forms required prior to scheduling your conversion installation.



DOCUMENTATION

Charges and Fees

Submit remaining job cost fees as reflected on cost estimate.

Complete and Return Forms

All forms associated with the job must be completed and returned to CWEC, including any necessary easements.

Online resources now available.

There are a number of documents available online at www.cwecoop.com, including the Conversion Guide.

You will find these documents under Electric Service, Conversion.



INSTALLATION

Scheduling

Once the conversion costs, fees and forms have been received, your project will be scheduled. Construction of your conversion is dependent on workload and weather.



**Central Wisconsin
Electric Cooperative**

Your Touchstone Energy® Cooperative 

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